

CITY OF BETHLEHEM

DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Lynn Ave Bridge Replacement Project – BR-15-W01 – Construction Inspection Agreement

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works / City Engineer)

DATE: June 16, 2016

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with the above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

Accounts 009A-90614, 009A-90615 and 69999-660681
Reimbursement Agreement with Penn DOT account 69999-660681

- The name and address of the recommended Professional Service Provider is:

McTish, Kunkel and Associates
3500 Winchester Road
Suite 300
Allentown, PA 18104

- Term of contract or estimated completion date, subject to standard extensions:

Eighteen (18) months from the date of the Notice to Proceed

- Description of project or scope of services to be provided:

The consultant is to provide construction inspection services over the course of construction of the replacement of the Lynn Ave Bridge Project as required by the PA Department of Transportation. The consultant will utilize the Penn DOT ECMS and CDS NextGEN systems for managing the project. The consultant will review all pay applications being made by the contractor and verify that all work is in compliance with specifications prior to approval of payments.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$371,026.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

In accordance with Penn DOT Procedures, an advertisement for Construction Inspection services was posted on Penn DOT's ECMS system and Statements of Interest (SOI) were received from 3 firms on 11/30/15. We reviewed and evaluated the SOI and ranked the firms based on the criteria set forth in the advertisement. Based on the ranking it was determined that McTish, Kunkle & Associates was the most responsive firm with the necessary experience and staffing to perform the tasks required.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

MA/mob
Attachment
Copies To:

Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Controller
Purchasing Bureau
A. Rohrbach
File/xc

By: 
Title: Public Works Director/City Engineer

RESOLUTION NO. 2016-__

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related there to, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract Memo dated June 15, 2016:

1. Name of Contractor: McTish, Kunkel and Associates.
2. Project or Contract Reference: Lynn Avenue Bridge Replacement – Construction Inspection Services.

Sponsored by: _____

ADOPTED BY COUNCIL THIS DAY OF , 2016.

President of Council

ATTEST:

City Clerk